



Shannonville Agricultural Society
MEMBERSHIP MEETING AGENDA

Date: Aug. 7, 2024

Time: 7:00 p.m.

Location: Jarrell Building



1. Call to Order at: _____
2. Peeps in the Room: _____
3. Adoption of Agenda: MOTION to ADOPT AGENDA
4. Minutes of Last Meeting: MOTION to APPROVE MINUTES OF LAST MEETING
5. Correspondence: Vince Brennan – OAAS Survey (to George)
6. Old Items and Business carried forward
- 6.1: Fair Program Items
 - a) Family Run (Carla) Update Items
 - b) Horse Ring Painting & Access to Announcing Tower (George/Heather) Update Items
 - c) Artisan Alley Vendor Update (Kerri) Update Status
 - d) Jarrell Building Signs (Kerri/Carla) Update Status
 - e) Risk Assessment Form (George) Update – in the process
 - f) Radio Advertisement (Heather/Carla) Update
 - DONE?
 - g) Sponsor Packages & Delivery (Carla) Update
 - h) Volunteer Recruitment (Frances/Carol) Update – Ongoing
 - i) Fair Setup Volunteers – ongoing
 - j) Volunteer Food: Update – TBD
 - k) SAS Booth (George) Update – TBD
- 6.2: Free Passes and Their Deployment (Carla)
- 6.3: Bean Jar: Yes or No

7. New Business Items

7.1: ATV's at Fair (George)

7.2: Event Co-Ordinators

Event	Prime
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Horse Ring	George
Tractor Pulls	George
Bouncy Castles	David
Train	
Games Area	
Cattle Shows (4-H)	Heather
Volleyball	David
Drumming Ceremony	David

Event	Prime
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Ponies / Katies Critters	Heather
Music	
Beer Garden	Don
Artisans	Kerri
Rec. Hall	
Gatekeepers	David
Volunteers	

7.3: Opening Ceremony Announcer

7.4: Removing Old Fencing

7.5: Letter For Asking For Help

7.6: Volunteer Passes

8. Next Meeting: Aug. 14, 2024 in the Barn at 7:00 pm

9. Meeting Adjournment

Action Activities Required before Aug. 17, 2024

	Task	Prime	Volunteer	Status
1	Install Fair Road signs			
2	Rinse out garbage cans			
3	Sort ribbons/tags for awards / judging			
4	Replace train tires as needed (25 psi)			
5	Clean display stands			
6	Rebuild Zucchini track	George	George	
7	inventory & ensure display linen is clean			
8	assemble/update directional event signs			
9	assemble directional Gate signs			
10	paint the two cow cutouts	Bruce	Bruce	
11	paint & repair Mini Putt			
12	build support bases for two cow cutouts			
13	paint horse chute gates & posts			
14	buy garbage bags to fit 45 gal drums			
15	finish emergency plan document	George	George	
16	finish hazzard assessment	George	George	
17	Regrade horse ring as required	George	George	
18	Water horse ring as required	George	George	
19	Help prepare Tractor/Truck Pull track	George	George	
20	mark Elsie's window guard panels			
21	install sponsor signs on east side of barn			
22	Move cement blocks to Tractor Pull area	George	George	
23	pickup auction items from donators			
24	Pick up water trailer and fill	George	George	
25	level gravel in coverall for stage			
26	sort out old signs for re-use or garbage			
27	Clean Pit area	George	George	
28				
29				
30				
31				