



Shannonville Agricultural Society
MEMBERSHIP MEETING MINUTES

Date: July 24, 2024

Time: 7:00 p.m.

Location: Jarrell Building



1. Call to Order at: 7:07 pm
2. Roll Call: Bruce, George, Carla, Don, Kerri, David & Frances
3. Adoption of Agenda: M/S: David / Don – carried
4. Minutes of Last Meeting: Was approved as distributed.
5. Correspondence: - Security quote received July 18'th for \$1078.25 (see 7.2)
- July 19: Revised ONCA requirements passed to David & Heather
6. Old Items and Business carried forward
- 6.1: Fair Program Items
 - a) Family Run (Carla)
 - Link to their site seems to me an issue although the link through our website works fine.
 - Kerri will do FB promo hi-lighting the price increase on July 31.
 - George presented an ash board to make the plaques for winners
 - Carla to check with Twp Carla re using electronic sign.
 - b) Horse Ring Painting & Access to Announcing Tower (George/Heather)
 - Still need to paint posts and gate (not end gate)
 - Still need access to the announcers tower (issue over their PA system)
 - Moved/ Second: Carla / Kerri to purchase our own portable PA system at a cost not to exceed \$500. – carried
 - Finished product approved by Burgess group and may give it a test run.
 - c) Beer Tent (Don) Update
 - Have licence
 - Tents / barrels / water to be finalized on Thurs evening before Fair with assistance from Legacy group.
 - d) Artisan Alley Vendor Update (Kerri)
 - 12 vendors approved to-date
 - e) Jarrell Building Signs (Kerri/Carla) Update
 - Mount boards on the east side of the barn are up
 - Some directional sign have arrived and we viewed them.
 - f) Brochure (Kerri) Update
 - Still out for printing.
 - Carla will call looking for a date

- g) Outstanding Work Bee's (George) Update
 - George handed out a Work Bee sheet which was reviewed and updated
 - Bruce, David and George split up the Twp map with their road sign territory and we can start any time now.
 - The two cow signs were deemed to be a Hereford & Holstein. Bruce offered to paint them and Kerri will prepare laminated signs for all non-Platinum and non-Gold sponsors to mount on the cows.
 - Kerri can arrange for a shit-load of tie wraps that have many needs.
 - We will need to order survey stakes for signs, parking lot fencing, etc.
 - Re Horse Pull, we now have Gary Parks and Joe Whalen to manage the tractor work for this event.

- h) Risk Assessment Form (George) Update
 - George handed out a draft Risk Assessment Form & Emergency Procedures document for review and input.

- i) Radio Advertisement (Heather/Carla) Update
 - Continue to rework but recommended we focus on main event items, especially our new products.

- j) Bouncy Castles (David) Update
 - All a go, just working on Volunteer assignments.

- k) Sponsor Packages (Carla) Update
 - In the works to issue soon.
 - David to produce Pancake Breakfast Tickets to be included in Packages

- l) Volunteer Open House (George) Results Update
 - All went well. Low turnout but all that attended either volunteered and/or joined as new members.

- m) 2-Way Radio (George) Update
 - We have received our 10 new radios, all work well, George will assemble storage compartment and charging station.
 - Kerri will check out laser labelling
 - David will cancel Bearcom sponsorship for radio loans.

- n) Volunteer Recruitment (Frances/Carol) Update
 - Looking good with numbers, timing and events.
 - She reviewed her log for updates from the group

- o) First Aid concern (Carla)
 - Contract approved at the last meeting
 - Confirmed an 8 hour day, could locate in SAS booth
 - Needs wi-fi and his wife may help.

6.2: Building Repairs

- a) Eavestrough (George) Update
 - Approved at last meeting and work to begin next week

- b) Barn Floor Repairs (George) Update
 - It was agreed that the quote was good and the barn repair need was valid
 - It was agreed to defer any motion to proceed until after the fair.

6.3: Old Stage Trailer (George) Update

- It has been agreed to sell the old dog. George is to busy until after the fair.
- In the mean time, if you know anyone interested for at least \$400., speak up.

6.4: Bird Auction Planned for Sept. 22, 2024

- Confirmed at \$400. for the day
- SAS may want to consider a canteen option.

6.5: Coverall Repairs (David) Update

- David & Ken Tulloch reviewed coverall repairs and will fix the rips probably next week.
- Ken pointed out that the north end cables are broken and he has the pieces and would help fix at a later date. Would certainly extra hands and possibly a lift for the peak.
- It was agreed that we give Ken two free weekend passes for his contribution.

7. New Business Items

7.1: Library Craft Show Request (Nov. 2 & 2)

- It was agreed that we let the Library Board use the Barn for their annual Craft Show, if required and at no cost.

7.2: Private or OPP Security (Carla)

- It was agreed that we accept the quote for security service from Defron, pending clarification with OPP and no negative issues re beer tent. Carla will follow up with OPP.

7.3: Fair Set-up Volunteers - ongoing

7.4: Lions Club Food for Volunteers

- To be reviewed later and Frances will check with Lions Club
- We may just order in a supply of sandwiches and fruit trays.

7.5: Overnight Security (Frances)

- No overnight security

7.6: SAS Booth (George)

- For some time now a group of members have assembled an old booth, painted and upgraded parts and had planned on using it as the SAS booth in the Kids Fun Park providing info, signing up new members and selling pop corn and the like to the kids.
- George advised the group (specifically Frances who was in attendance) that the Board had decided that no food or refreshments of any kind would be served from the SAS booth and not compete with our paying food vendors.
- The future use of the SAS Booth was left uncertain.

8. Next Meeting: July 31, 2024 in the Barn at 7:00 pm

9. Meeting Adjourned @ 9:40 pm