



Shannonville Agricultural Society MEETING MINUTES

Date: Mar. 8, 2023

Time: 7:00 pm

Location: Twp. Rec. Hall



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1. Call to Order at: 7:02 pm
2. Roll Call: Heather, Dave, George, Pat, Doreen, Helen, & Terry
3. Adoption of Agenda: M/S: George / Terry – carried
4. Minutes of Last Meeting: M/S: Dave / Pat – carried
5. Treasurer's Report: M/S: Doreen / Dave – carried
 - Reported a record breaking financial success from the last Pancake Breakfast noting a total profit of \$2,769.89.
6. Correspondence: Items included in 8.3 of New Business
 - Last minute email received requesting our Fair and Contact info update to the OAAS and this was completed via AssistExpo the next day.
7. Old Items of Business & Items carried from the last meeting minutes:
 - 7.1: Feb. Pan Pancake Breakfast
 - Huge success financially with about 20 volunteers working at the breakfast.
 - 7.2: Family Day Results
 - Our assistance with this Township project was a success and appreciated.
 - 7.3: Bird Auction
 - M/S: Helen / Pat that we host the Bird Auction as requested on Sunday April 23, 2023 in the barn. - carried
 - We will need to clear much of our equipment (including Twp stuff) from the barn.
 - We will provide canteen services for the day and details to be worked out at our next meeting.
 - Heather to advise folks of our plans and look for a \$400. donation.
8. New Business
 - 8.1: Membership Addresses, Thankyou Letter & Membership Cards
 - Thank-you letter prepared and signed. Membership Cards have been signed off by Pres. Doreen to complete membership cards and finalize membership list with address and forward to Dave for distribution.
 - 8.2: Quick Review of March Breakfast date & Supply needs
 - Noted that next breakfast is now Sunday March 19 and we will meet on Sat. at 10:30 am to setup and complete pre-cooking
 - Numerous needed supply items were noted, and numerous members accepted and volunteered to round up what was needed. Everyone has their list.
 - One unusual item was placemats as we have finally exhausted our supply and also that we are going to try frozen orange juice and mix up in a big thermos on Sat.
 - It was also decided that we would not have an April Pancake Breakfast.

8. New Business (cont'd)

8.3: Shannonville World's Fair 2023

- Confirm 2 Day or 3 Day Event
 - It was confirmed that we continue with a 3 Day Fair
 - It was agreed that Adult Admission is \$10. & under age 12 is \$5. For 2023.
- Review Major Events
 - Horse Pullers
 - It was agreed that the Horse Pullers would start earlier with an 11:00 am start on Sunday morning.
 - Doreen will contact Ottawa Valley group and submit \$100. Registration fee.
 - Our contact is Rob Uens (rob_uens@godyear.com)
 - George will confirm tractors, including Joe Whalen and attend to some faulty weights.
 - It was noted that we will need a portable speaker system for numerous events. Doreen and Heather both had contacts and idea's.
 - Horse Show
 - Saturday show starting at 9:00 am. Heather will look after this project.
 - Demo Derby
 - We reviewed quotes and options received from Edge Motorsports. Although the "all in" seemed to be the best solution, Heather will be contacting other fair boards looking for their feedback on Edge Motorsports.
 - It was also noted that we need a good crew of volunteer parking assistants for this event.
 - 4-H Shows
 - Diane Jarrell is our principal contact for the 4-H Shows
 - We expect the Beef Show on Friday starting at 6:30 pm
 - We expect the Dairy Show on Saturday starting 12:00 pm
 - We may receive a request from the 4-H to hold a Goat Show on Sunday
 - Need to review the process of dropping off animals with the 4-H groups.
 - Tractor Pull
 - M/S: Georg / Dave that we have David Brown manage and organize the entire event for \$2000. plus tax. – carried
 - Speaker system to be arranged plus speaker (Draccup \$250.?)
 - We will need people to take entry fees.
 - This event also requires portable lights, same as last year. George may have access to a couple (Joe Whalen)
 - Rec. Centre Exhibit Hall
 - Pretty much the same as last year for exhibits, displays and silent auction.
 - Heather to search for a portable speaker system suitable for many events.
 - Heather to track down judges for flowers, vegetables, domestic and children's.
 - Library wants to participate.
 - We will need a huge sign promoting the Exhibit Hall
 - Heather has access to two large wrapped hay bales for children to mark up outside the Exhibit Hall
 - May have access to a bunch of small square straw bales for seating around park and at train station.

8.3: Shannonville World's Fair 2023 (cont'd)

- Children's Fun Park
 - Mini-Putt
 - Stored in the shed. Could use a little painting.
 - George to build a small lean-to stand for golf clubs
 - Party Ponies
 - Booked for Saturday, 11:00 am to 1:00 pm & 3:00 pm to 5:00 pm
 - \$225. Per hour looks like \$900.
 - Good opportunity for a single sponsor (maybe cover half the cost)
 - Picture Boards
 - All okay, with the boards in the barn and sandbags in the shed
 - Inflatables
 - Heather working on it and pending reply.
 - Face Painting
 - Heather working on it and pending reply.
 - An opportunity for a single sponsor
 - Old Fashion Adult & Children's Games
 - Pat has all the equipment. He will need this portable speaker system to draw in a crowd.
 - Hitched Game
 - Heather has them booked for the entire weekend and should be about \$900.
- Fair Train
 - George is looking to find a riding lawnmower that works, no deck required, and plans to build a train engine cover complete with bell.
 - Dave will visit Princess Auto for a couple of spare train car tires.
 - Need a sponsor and sign to mount on Car #1
- Review Potential New Major Events
 - Zucchini Race
 - This will be a first for the Shannonville World's Fair and to fit with everything a Saturday Race starting at 3:00 pm was accepted.
 - George displayed a sample race car suitable for attaching a zucchini and review various race conditions and rules.
 - George is anxious to build a track.
 - Need a sponsor (Shannonville Race Track?).
- Misc. Items Confirmed or to be Confirmed.
 - Vendor Contracts & Insurance
 - It was agreed to modify the existing Vendor Contract to have two contract templates.
 - A Food Truck Vendor Contract would request \$100. for the weekend setup with an additional \$25. for a hydro hookup.
 - A Regular Vendor Contract (non-food truck) would request \$25. for a weekend setup.
 - David will update these forms and post to the website.

8.3: Shannonville World's Fair 2023 (cont'd)

- Public Health Inspector
 - Theresa Dunkley-Verhage, tverhage@hpeph.ca
- ATM at fair
 - Booked for Saturday only and located in the Exhibition Hall
 - Jennifer Phillips, phillipsje@outlook.com
- Maple The Cow
 - Popular attraction for \$100. Need to book and arrange transportation.
- The Gatekeepers
 - Native Women's Group are on board, but we need to verify and confirm gates and hours of operation
 - Carol Levecque. lavecque@xplornet.ca
- Snow Fencing Requirements
 - Have new fence to be installed around the demo derby pit
 - Balance of snow fencing is known, but would be really helpful if the Township fixed and reinstalled their fencing.
- Volunteers
 - Dave to collect and recruit names and prepare schedule
- OPP Security
 - Same as last year and mandatory
- Tents
 - We have two and certainly the smaller one should go to the Children's Activity & Fun Park
 - Installing the big one is still to be determined
- Road Signs
 - We can review further when the weather gets better
- The Fair Book / Flyer
 - Dave handed out sample flyer which has been accepted as a replacement to the traditional Fair Book
 - Initial quote was about \$600. for 5000. copies
 - A single panel of the tri-fold flyer is available for and ad. A single sponsor ad would really help.
- Katie's Critter's
 - Was not available last year but there seems to be interest now. Heather will followup.
- President's Letter
 - It was brought to the Presidents attention that she needs a new Message from the President for our website. Noted.
- Car Show
 - George mentioned that he was looking into the possibility of a car show.
- Opening Ceremonies
 - It was agreed that this event should precede the Tractor Pull on Friday night.
 - We need to get the Ceremony closer to and in front of the spectators.

9. New Business (cont'd)

9.1: Doreen identified a potential fund raising event and will email the information to David.

9.2: Helen identified a potential fund raising event helping with a regular bingo event. Basically 2 people, one Tues night per month at the Deseronto Legion for \$125. per night. Item deferred to our next meeting.

9.3: George questioned the possibility have having the Township Touch a Truck event as an event at the fair. More to follow.

10. Next Meeting: Date: April 12, 2023, Time: 7:00 pm, Location: Twp Rec Hall

11. Meeting Adjournment

9:05 pm
