



## Shannonville Agricultural Society MEETING MINUTES

Date: July 26, 2023

Time: 7:00 pm

Location: Jarrell Building



1. Call to Order at: 7:02 pm
2. Roll Call: Carla & Jeff Haigh, Peter & Carol Wasylyk, Heather Lang, Francis Smith, Terry Levecque, Don McFarlane, Pat Murphy & David Stapley
3. Adoption of Agenda: M/S: Terry / Francis - carried
4. Minutes of Last Meeting: M/S: Don / Peter - carried
5. Treasurer's Report: In Doreen's absence, Heather reported that Doreen was now home. Heather noted that she, David & George had short meeting to apply budget numbers to the fair project and appear to be short about \$6K. Heather will be contacting Doreen to collect books & Treasurer stuff. Carla Haigh has volunteered to help us with the Treasurers role in Doreen's absence.
  - Invoices to be paid: No invoices presented
  - Motion to Pay the above invoices: Not required
6. Correspondence: Items: none
7. Old Items of Business & Items carried from the last meeting minutes:
  - 7.1: July 16 Workbee Items
    - Stage Trailer, Derby Pit, Ribbon Count, Cabinet Inventory
    - What's next? Heather to order a few more ribbons
  - 7.2: Craft Beer Update – Don reported that multiple paperwork with the Twp was completed. Carla recommended that we approach Tim McKinna as a sponsor, since he owns Prince Eddy. The beer garden will include our snow fence, our picnic tables and our tent for an area roughly 40' x 50'.
  - 7.3: Agri-Food Initiative – Dave: No change, attended Webinar. The funding comes with the annual November report (Need TPON which I believe Doreen is familiar with. Waiting to receive ordered material kit to display at fair,
  - 7.4: Layout Plan for Vendors & Parking – George has prepared and distributed a fair layout plan for vendors, parking etc. Noted that it wasn't to scale. Dave included a layout plan used in the Fair Flyer. Dave / George will try to make a composite closer to scale.
  - 7.5: Mix 97 Update – Heather reported on arrangements with Mix 97 for advertising and street time at roughly \$500. Carla suggested approaching them on a sponsorship deal to reduce our costs and Heather will follow up.

## 8. New Business (cont'd)

8.1: SAS Insurance Update – Heather reported that we needed to increase our coverage from \$2M to \$5M for the beer garden, it was a good move any way.

- M/S Peter / Pat that we proceed with upgrading our policies for \$5M and that we create annual premium payments starting in Sept at roughly \$3800. - carried

8.2: Bird Auction Sept. 24, 2023 – Heather reported that Josh Snider as requested our services to hold a bird auction. Since it is a money maker, we all agreed and will finalize details later.

8.3: Membership Directors – Peter reported that one volunteer on our list is interested in becoming a member and comes with considerable organizational skills via Land-O-Lakes. Wahoo!  
- It was proposed and agreed that we invite all volunteers to a brief orientation session on Aug. 9, at 6:30 pm in the Jarrell Building. Our next business meeting would then follow at 7:00 pm.

8.4: Cash Security – Terry recommended that we fine-tune our cash receipts process where two people be involved in the counting, one of them being a board member. This would apply to all cash transactions at the fair. Subject of a New Policy after the fair.

## 9. Shannonville World's Fair – 2023 – All

- Refer to Fair Spreadsheet Document which was updated at the meeting

10. Next Meeting: Date: Aug. 9, 2023, Time: 7:00 pm, Location: Jarrell Building

11. Meeting Adjournment at 8:30 pm